Getting started with Alexa

Three ways to use Alexa to support at-home learning for students with special needs.

» Setting up Alexa Routines in the Alexa App on your mobile phone
» Integrating a Calendar into Amazon Alexa
» Creating an Alexa Blueprint
Getting Started: Setting up Alexa Routines in the Alexa App on your mobile phone

Alexa Routines can make your day easier and more productive. This guide will walk you through creating a simple Alexa Routine. You can choose from many options to build any routine that you want.

(1) Tap the More icon in the bottom right. (2) Tap Routines. (3) Tap Create Routine. (4) Tap Enter routine name.
(5) Type a simple and easy to remember routine name. (6) Tap When this happens. (7) Tap At Time. (8) Tap Select for At Time.
(9) Set the time you want the routine to start then tap Select for Repeat. (10) Tap the days you want the routine to be used. (11) Tap Next. (12) Tap to add an action you want Alexa to perform.
(13) Tap Alexa Says. (14) Tap Customized to set your own message. (15) Type what you want Alexa to say and tap Next. (16) Tap Next to confirm.
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(17) Tap Choose Device to select the device you want your Alexa Routine to play from. (18) Tap the device you want. (19) Add another action by tapping Add action. (20) Tap Calendar.

If you do not have a Calendar setup, please view the Getting Started: Integrating a Calendar into Amazon Alexa on page 7.
(21) Tap Today’s Calendar. (22) Tap next. (23) Tap Save. (24) Your new Alexa Routine has been created. If you ever want to add more actions or edit the Alexa Routine, just tap Morning routine.
Getting Started: Integrating a Calendar into Amazon Alexa

Getting information from your calendar is easy when you connect it to Alexa. Use the steps below to setup your Google, Microsoft or Apple calendar, you can even add it to an Alexa Routine.

(1) Tap the More icon in the bottom right. (2) Tap Settings. (3) Scroll down and tap Calendar & Email. (4) Tap Add Account.
(5) Tap your calendar provider. (6) Make sure calendar toggle is on and Tap Next. (7) Enter your email address and tap Next, then enter your password on the following screen and tap Next again. (8) Tap Allow.

*Note: The above may differ slightly depending on the calendar provider.*
(9) Tap Done. (10) Tap Calendar Notification On. (11) Select device you want notifications from. (12) Tap the back arrow.
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(13) Tap the back arrow. (14) Edit any other settings here.
**Getting Started: Creating an Alexa Blueprint**

Alexa Blueprints are simple to build. In this guide, we share how to build a basic Alexa Quiz Blueprint. There are many other Alexa Blueprints available for you to choose from. You can use this as a guide to create any of the other available options.

**URL:** blueprints.amazon.com

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(1) Click Sign In to login to your Amazon.com account.
(2) Scroll to the Learning & Knowledge section and click Quiz.

(3) Click Make Your Own button.
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(4) Enter your question. (5) Enter your answer. (6) Enter an optional follow up fact that you want Alexa to say. (7) Click Add Q&A to add another question to your quiz. (8) Click X to delete a question. (9) Click Next to move on to the next step.
(10) Enter a message you want Alexa to say when you open the skill.
(11) Select a sound you want to be played. (12) Add a greeting after the introduction message.
(13) Click the X to delete any greetings.
(14) Click Add Greeting if you want to add more greetings. (15) Customize right answer responses. (16) Customize wrong answer responses.
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(16) Select sound when quiz ends. (17) Customize the message at the end. (18) Add additional messages. (19) Select a wallpaper for your skill if used on an Echo Show device. (20) Click Next to give your skill a name.
(21) Give your skill a simple but memorable name.
(22) Click Create Skill to begin the build.

(23) Your skill is being created. It may take up to five minutes.
(24) Success message once skill is created. (25) Instructions on how to launch your skill. (26) Click Edit if you need to make changes. (27) Share your skill with others to use on their device.